

CALL FOR TENDERS

External Service - WEEE Market Assessment structure, stakeholder framework and field research

Project: Promoting Circular Valorization of Waste Electrical and Electronic Equipment

Project Acronym & No.: WEEEVALUE (A_T_2.4_0613)

Reference: A_T_2.4_0613-2

Publication Date: 02 April 2026

Submission Deadline: 3rd May 2026 – 23:59 (Jordan Time)

1. About EDAMA Association

EDAMA Association for Energy, Water and Environment is a Jordanian non-governmental organization established in 2009. As a business association, EDAMA provides an inclusive platform bringing together public institutions, private sector actors, and civil society to advance sustainable development in the energy, water, and environmental sectors.

EDAMA supports Jordan's transition towards a green and circular economy through innovation, policy dialogue, private sector engagement, and regional cooperation initiatives.

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2. About WEEEVALUE Project

WEEEValue – Promoting Circular Valorization of Waste Electrical and Electronic Equipment (WEEE) is co-funded by the European Union under the Interreg NEXT MED Programme 2021–2027, with a total project budget of approximately €2.48 million (89% EU co-financing). The total eligible direct costs allocated to EDAMA Association for Energy, Water & Environment (PP1) amount to **€211,500** with a duration of **30 months** starting on **November 2025**.

The project aims to improve sustainable WEEE management across the Mediterranean region through enhanced collection systems, reuse and recycling, stakeholder cooperation, and circular economy policy alignment, and pilots four solutions: A transnational methodology for local and regional WEEE strategies, WEEE SOCIAL, WEEE AWARE, and WEEE COLLECT.

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3. Purpose of the Call for Tenders

The purpose of this call for tenders is to select an external service provider to deliver the WEEE Market Assessment Structure, Stakeholder Framework, and Field Research in Jordan, within the framework of Activity 3.1.1 of WEEEVALUE project (A_T_2.4_0613).

As Coordinator of Work Package 3 (WP3), EDAMA leads the delivery of the Market Assessment prior to the development of the Transnational Methodology for the design of WEEE strategies. This specific service focuses on establishing the methodology for public consultation and executing field research in Jordan. The selected provider will design a consortium-wide assessment structure and apply it locally, contributing to a target of 200 data sources across all eight project partners.

4. Scope of Services

The provider will deliver a technical package organized in three phases:

Phase I – Market Assessment Structure

The provider will create the blueprint for the consortium-wide assessment, including:

- **Assessment structure:** Proposing the standardized table of contents and technical indicators for the “Market Assessment on WEEE management situation” across all partner countries.
- **Standardized tools:** Designing interview guides and questionnaires to be used by all eight partners to ensure data compatibility.
- **Guidance:** Proposing the scoring and analysis methodology to process the 200 expected data sources.

Phase II – Stakeholder Mapping and Local Policy Groups

The provider will support the Contracting Authority to identify and categorize actors in Jordan to be involved in the Local Policy Group (LPG):

- **Public Authorities:** Identification of decision-makers for policy breakfasts and consultation.
- **WEEE Management Companies:** Analysis of their current capacity for maintenance, repair, and reuse.
- **Social Sector:** Identification of social enterprises and NGOs for potential inclusive employment models (WEEE SOCIAL).

Phase III – Field Research and Data Analysis

In compliance with the project mandate:

- **Execution:** Conduct between 10 and 20 interviews and/or questionnaires with Jordanian key actors, including policy makers, industry leaders, and NGOs.
- **Primary analysis:** Qualitative and quantitative processing of the Jordanian results.

- **Conclusions:** Extracting local findings to feed into the global Transnational Methodology.

5. Deliverables of the Service ---

The provider shall submit the following deliverables:

1. **Market Assessment structure and template:** Standardized structure and data collection tools for the consortium, including the questionnaire for LPG members.
2. **Stakeholder map:** Categorized list of LPG members and decision-makers in Jordan.
3. **Field research summary report:** Raw data and analysis from the 10–20 interviews conducted in Jordan, including strategic conclusions and recommendations.

6. Evaluation Criteria ---

Offers will be evaluated based solely on the financial offer submitted by the tenderer. The contract shall be awarded to the technically compliant offer presenting the lowest total price.

7. Payment Terms ---

Payment shall be in instalments linked to the formal acceptance of each deliverable by EDAMA, as follows:

First Payment (40%); Upon formal acceptance of Deliverable 1: Market Assessment structure and standardized data collection tools for the consortium.

Second Payment (40%); Upon formal acceptance of Deliverable 2: Field research execution, including the completion of 10 to 20 interviews/questionnaires with Jordanian key actors.

Third Payment (20%); Upon formal acceptance of Deliverable 3: Data analysis report and final local conclusions feeding into the Transnational Methodology.

8. Submission Requirements ---

The tender file must include the following documents:

- **Company or individual profile,** including legal registration and relevant experience,
- **Technical offer,** detailing the proposed methodology, work plan, and timeline for all three phases.
- **Financial offer,** providing a clear cost breakdown per deliverable, quoted in EUR or JOD.
- **Proof of legal registration,** such as a valid commercial registration certificate or equivalent official document for individuals.

The service provider shall sign and date the tender file, including the technical and financial offers. Service fees must be final, quoted in **EUR or JOD**, and inclusive of all applicable taxes. Where fees are quoted in JOD, conversion to EUR shall be made

using the InfoEuro exchange rate applicable for the month in which the expenditure was incurred, in accordance with Interreg NEXT MED Programme rules.

Offers must be submitted by email only, in PDF format, to ***info@edama.jo*** and shall clearly indicate the project name, acronym, reference number, and tenderer name in the subject line and file name as follows:

Field Research_WEEVALUE (A_T_2.4_0613-2)_[Organisation or Individual Name]