

## Terms of References (EuropeAid/174783/DD/ACT/JO) -13

**Date of Announcement: 17/10/2024**

This ToR is published under EuropeAid/174783/DD/ACT/JO Green Innovation Projects as part of the EU support to Green Economy in Response to the Syrian crisis in Jordan 2021– 2024

EDAMA Association has published a call for the **purchase of the Caravan in Azraq City** under the Green Links project.

### **A. Brief About the Project**

#### **Project Key Information**

**Project Number:** EuropeAid/174783/DD/ACT/JO

**Title of lot:** Green Innovation Projects as part of the EU support to Green Economy in Response to the Syrian crisis in Jordan 2021 - 2024

**Title of the action:** Green Links Project

**Partners:** lead partner Business Development Center, EDAMA and CAN

**Project Duration:** 24 Months

The overarching goal of this project is to foster sustainable resource management through green innovation in Azraq and Zarqa, Jordan. Our focus is on creating an integrated approach to the energy-water-food nexus by employing circular economy strategies, technology-driven solutions, and community involvement. We aim to build a resilient, self-sustaining ecosystem that optimizes resource use, reduces waste, and generates employment opportunities, all while safeguarding the environment.

### **B. Brief About EDAMA**

EDAMA in Arabic means “sustainability”. EDAMA Association is a Jordanian NGO established in 2009. As a Business Association, we are here to cultivate an environment where innovative solutions for energy and water independence and environmental conservation emerge.

Advancing Jordan’s movement towards a green economy is an ambitious and priority goal. To be achieved, we need robust knowledge hubs, multi-stakeholder dialogue avenues, and

private sector mobilization. EDAMA's niche is in providing a platform agile and inclusive enough to involve a large number of public, private and NGO sector representatives. These key players together discuss and shape the future development of the Energy, Water, and Environment (EWE) sectors in Jordan

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### C. Requested Supplies

Supply and Installation of a **9x3 or 8x3 Caravan** for a Composting site located in Al-Azraq City for a training that is scheduled to begin at the end of November.

#### 1. Caravan Technical Specifications:

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##### *The Ground base*

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- The ground base consists of a continuous welded bridge with a thickness of 10 cm, shaped longitudinally with a bridge and 4x8 tubes every 60 cm. The base has legs distributed as needed, and channels are fixed to the base to connect the ground base to the side walls of the building.
- The ground base is covered with waterproof panels, secured with self-tapping screws to the main base to ensure a tight seal and prevent dust and wind from entering.

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##### *Side Walls*

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- The walls are made of **foam sandwich panels** that have self-extinguishing properties.
- The exterior face is made of **pre-painted, lightly corrugated sheet metal**, and the interior face consists of **sheet metal** installed using the stacking method.
- The insulating material is foam.

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##### *Roofs*

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- The **exterior roof** consists of repeated units of sandwich panels with foam insulation.
- **The exterior and interior surfaces** are made of white, corrugated sheet metal in a vine pattern with American ribs, and the interior surface is also corrugated but smooth, installed using the stacking method.

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### *Windows*

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- Manufactured from **aluminum** with all necessary accessories, including insulation and other components.

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### *Doors*

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- The exterior doors are made from the same **sandwich panels** as the walls and are equipped with locks and other accessories such as handles and hinges.

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### *Electrical Installation*

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- Lighting: Local neon lights.
- Outlets: Local amperage or its equivalent.
- Wires: 1.5 mm cross-section for branches.

### **Important notes:**

The offer must include all the following:

1. Transportation fees to the Azraq area.
2. Delivery and installation period no later than two weeks from accepting the offer.
3. The warranty should be for a minimum of one year.

## **D. ToR Timeline**

<b>Milestone</b>	<b>Date</b>	<b>Time (Jordan's time)</b>
<b>Publishing the ToR</b>	17.Oct.2024	13:00
<b>Deadline for questions</b>	5.Nov.2024	23:59
<b>Release of answers to questions</b>	12.Nov.2024	16:00
<b>Deadline for offers</b>	16.Nov.2024	23:59

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### E. Eligibility Requirements:

Tenderer must be a registered company with prior experience in the installation and implementation of similar projects.

### F. Offer Submission (according to EU Procurement guidelines)

- The bidder should submit two closed, sealed, and signed envelopes:
  - The first envelope contains all information regarding the technical offer which will be labelled as "The Technical Offer – Smart Composting Unit /EuropeAid/174783/DD/ACT/JO Green Links\_EDAMA" and the company logo and stamp clearly typed on it.
  - The Financial Offer - Smart Composting Unit / EuropeAid/174783/DD/ACT/JO Green Links\_EDAMA" and the company logo and stamp clearly typed on it.
  - Each Label on both envelopes should have the following information:
    - Name of the Focal Point in EDAMA: Fayzah Assaf
    - Name and address of the tenderer
    - Title of the tender
    - Reference Number
- The Technical Offer must not contain any hint to the financial offer. Otherwise, the Tenderer will be directly disqualified.
- Each tenderer is allowed to submit only one offer (technical and financial offer).
- Tenderer may submit his **offer in either English or Arabic**, however, both the technical and financial offers must be in the same language.
- Offers must be delivered to EDAMA's physical address below by hand:
  - 1st floor, 8- Yousef El Sukkar Street
  - Or by Email at: [info@edama.jo](mailto:info@edama.jo)

### G. Evaluation Accepted Criteria.

Offers will be evaluated based on the following:

Technical Offer	80%
Financial offer	20%
<b>Total</b>	<b>100%</b>

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### **H. Contract Mechanism**

EDAMA anticipates awarding a fixed-price purchase to the tenderer whose quote will be evaluated based on offering the best value for best quality. The payment schedule will be based upon deliverables to be determined during the award stage.

### **I. Administrative Issues**

1. Supplier will commit to all policies govern EDAMA, CAN, BDC and UNCHR.
2. Additional details of rules, regulations and conditions will be attached to the contract.

### **J. Disclaimers:**

- a. Prior to the submission deadline, EDAMA reserves the right to:
  - Modify, delete, or add any term in this ToR.
  - Extend the ToR deadline.
- b. EDAMA may reject any or all offers received after the submission deadline.
- c. At any time prior to the execution of the Contract with the successful Tenderer, EDAMA reserves the right to the following:
  - Request clarifications from Tenderers to their Offers
  - Negotiate with multiple Tenderers on the terms of their Offers.
  - Terminate this ToR upon its perspective without declaring and without any legal consequences, and the Tenderers have no right to object.
- d. The Tenderer has no right to object to the technical and financial evaluation criteria.
- e. EDAMA reserves the right to issue award based on initial evaluation of offers without further discussion.
- f. EDAMA may choose to award only part of the activities in the solicitation, or issue multiple awards based on solicitation activities.
- g. EDAMA reverse the right to waive minor offer deficiencies that can be corrected prior to award determination to promote competition.
- h. Final price shall be clear and in JOD

**Please Note that the Annex to The ToR contains the Caravan specifications in Arabic Language.**