

Terms of References (EuropeAid/174783/DD/ACT/JO)

Date of Announcement: 29/11/2023

This ToR is published under **EuropeAid/174783/DD/ACT/JO** Green Innovation Projects as part of the EU support to Green Economy in Response to the Syrian crisis in Jordan 2021 - 2024)

EDAMA Association launches a call for **Organic Farming - Technical Expert** under Green Links project.

## **A. Brief About the Project.**

### **Project Key Information**

**Project Number:** EuropeAid/174783/DD/ACT/JO

**Title of lot:** Green Innovation Projects as part of the EU support to Green Economy in Response to the Syrian crisis in Jordan 2021 - 2024

**Title of the action:** Green Links Project

**Partners:** lead partner Business Development Center, EDAMA and CAN

**Project Duration:** 24 Months

The overarching goal of this project is to foster sustainable resource management through green innovation in Azraq Camp and Zarqa, Jordan. Our focus is on creating an integrated approach to the energy-water-food nexus by employing circular economy strategies, technology-driven solutions, and community involvement. We aim to build a resilient, self-sustaining ecosystem that optimizes resource use, reduces waste, and generates employment opportunities, all while safeguarding the environment.

## **B. Brief About EDAMA**

EDAMA in Arabic means "sustainability". EDAMA Association is a Jordanian NGO established in 2009. As a Business Association, we are here to cultivate an environment where innovative solutions for energy and water independence and environmental conservation emerge. Advancing Jordan's movement towards a green economy is an ambitious and priority goal. To be achieved, we need robust knowledge hubs, multi-stakeholder dialogue avenues, and private sector mobilization. EDAMA's niche is in providing a platform agile and inclusive enough to involve a large number of public, private and NGO sector representatives. These key players together discuss and shape the future development of the Energy, Water, and Environment (EWE) sectors in Jordan.

### C. Requested Tasks and services.

- The **technical expert** is expected to start as soon as possible, and complete the following tasks within the 24-month project timeline:

No.	Tasks	Description	Proposed submission date	Deliverables
1	Conduct an agricultural assessment in specified local regions	A comprehensive evaluation to determine <u>optimal crops for cultivation</u> , optimal <u>agriculture approach</u> , and <u>optimal irrigation methods/systems</u> based on factors, but not limited to, soil characteristics, climate conditions, water availability, water quality (focus on salinity), water pumping energy requirement, suitable irrigation methods/systems, suitable salinity management systems/methods, exiting flash floods/rainfall water harvesting systems (if any), how much demanding the management of the suggested crops such harvesting over the year, long term crop vs short term crops, cost/benefits analysis, existing human capacity and market demand. To provides findings and recommendations during the assessment process.	21.Feb.2024	<ol style="list-style-type: none"> <li>Detailed Assessment Report</li> <li>Recommendations List</li> <li>Implementation Roadmap</li> </ol>
2	Provide technical assistance for solid waste management and resource efficiency in Organic Farming Training	Development of a specialized training curriculum on Organic Farming that is suitable for Azraq refugee camp and Zarqa conditions. Support CAN team in the development of their curriculum on greywater management, water harvesting, and sustainable irrigation	<a href="#">28.Feb.2024</a> <a href="#">16.May.2024</a>	<ol style="list-style-type: none"> <li>Develop and Structure curriculum and training material for accredited organic farming training that include detailed outline for trainer and trainee manual and handouts (full package).</li> <li>Support the evaluation committee during the on-demand trainees' selection.</li> </ol>

Terms of References (EuropeAid/174783/DD/ACT/JO)

Date of Announcement: 29/11/2023

3	Design and prepare the farms for theoretical and practical field training	Creation of a detailed farms design plan and to participate in the tender's evaluation committee and ensure the farms are ready to proceed.	15.July.2024	<ol style="list-style-type: none"> <li>1. Creation of a detailed farms design plan.</li> <li>2. Prepare specifications for equipment's and machineries.</li> </ol>
4	Help procure machinery and equipment specifications for water-agriculture and green farming innovations	Provide technical assistant and support on sustainable practices and support specifying the farming equipment specification, assisting in the procurement process as well as participating in the tender's evaluation committee.	15.Sep.2024	<ol style="list-style-type: none"> <li>1. 5 Fully functional organic farms</li> <li>2. Report on activities.</li> </ol>
5	Supervise and provide technical assistance for on-site Organic Farming initiatives	Assistance on-site technical support for 5 initiatives focusing on Organic Farming and sustainable irrigation/farming.	Jan.2025 to Jun.2025	<ol style="list-style-type: none"> <li>1. feasibility study with a well-prepared financial plan for the selected organic farming techniques</li> <li>2. Regular follow-up with 5 initiatives.</li> <li>3. assistance and support in farming issues.</li> <li>4. Documentation</li> <li>5. Report.</li> </ol>
6	Report on Tasks progress	Providing updates on project status, including an interim report, strategic plan with all the data collected during the project	End of each task.	<ol style="list-style-type: none"> <li>1. Full progress report</li> </ol>

- Please note that each payment to be paid upon receiving the progress report on each task
- Additional personnel support may be required for efficient follow-up as necessary.

## D. ToR Timeline

Milestone	Date	Time (Jordan's time)
Release of ToR	29.Nov.2023	14:00
Deadline for questions	30.Nov.2023	14:00
Release of answers to questions	03.Dec.2023	14:00
Extended Deadline for offers	24.Dec.2023	14:00

## E. Eligibility Requirements:

Tenderers must meet at least the following eligibility requirements:

### E.1. Education and Experience

- Tenderer is preferably to have a Msc Degree in the area of agriculture or water management or any other relevant field. BSc in agriculture or water or environmental management or any other relevant field is a must. The Tenderer must provide all academic certificates with this technical offer.
- Tenderer may compile a team if that necessary.
- Tenderers must have at least 7 years of relevant technical experience
- Tenderers must have solid Experience and knowledge in Organic farming technologies or water and environmental management. This experience must be highlighted in the submitted CV.
- The Tenderer may be an individual or a company.

### E.2. Bidding:

The bid shall be comprised of three parts which should take into consideration the parameters outlined above:

- Technical Offer
- Curriculum vitae / company profile
- Financial Offer.

## F. Offer Submission (according to EU Procurement guidelines)

- The bidder should submit two closed, sealed, and signed envelopes:
  - The first envelope contains all information regarding the technical offer which will be labelled as "The Technical Offer – Organic Farming" clearly typed on it.
  - The Second envelope contains the financial offer and will be labelled as "The Financial Offer – Organic Farming" clearly typed on it.
  - Each Label on both envelopes should have the following information:
    - Name of the Focal Point in EDAMA*
    - Name and address of the tenderer*
    - Title of the tender*

*Reference Number*

- The Technical Offer must not contain any hint to the financial offer. Otherwise, the Tenderer will be directly disqualified.
- Each tenderer is allowed to submit only one offer (technical and financial offer).
- Offers must be delivered to EDAMA's physical address below by hand:  
*1st floor, 8- Yousef El Sukkar Street*  
Or by Email at: [info@edama.jo](mailto:info@edama.jo)

## G. Evaluation Accepted Criteria.

Offers will be evaluated based on the following:

<b>Technical Offer</b>	<b>80%</b>
Methodology (quantitative & qualitative)	35%
Action plan (Breakdown activities & Timeline)	25%
Past Experience, similar Projects	20%
<b>Financial offer (Total mandates/ Daily rate)</b>	<b>20%</b>
<b>Total</b>	<b>100%</b>

## H. Contract Mechanism

EDAMA anticipates awarding a fixed-price purchase to the tenderer whose quote will be evaluated based on offering the best value for best quality. The payment schedule will be based upon deliverables to be determined during the award stage.

## I. Administrative Issues

1. Consultant will be expected to arrange and pay for their own travel to the project locations.
2. Consultant expected to use their own computer and communication equipment.
3. No contract may commence unless the contract is signed by both EDAMA and the consultant.
4. No meeting, publications should take place without an authorized consent from the contracting authority.
5. Consultant will commit to all policies govern EDAMA, CAN, BDC and UNCHR.
6. Additional details of rules, regulations and conditions will be attached to the contract.

## J. Disclaimers:

- a. Prior to the submission deadline, EDAMA reserves the right to:
  - Modify, delete, or add any term in this ToR.
  - Extend the ToR deadline.
- b. EDAMA may reject any or all offers received after the submission deadline.
- c. At any time prior to the execution of the Contract with the successful Tenderer, EDAMA reserves the right to the following:
  - Request clarifications from Tenderers to their Offers
  - Negotiate with multiple Tenderers on the terms of their Offers.
  - Terminate this ToR upon its perspective without declaring and without any legal consequences, and the Tenderers have no right to object.
- d. The Tenderer has no right to object to the technical and financial evaluation criteria.
- e. EDAMA reserves the right to issue award based on initial evaluation of offers without further discussion.
- f. EDAMA may choose to award only part of the activities in the solicitation, or issue multiple awards based on solicitation activities.
- g. EDAMA reverse the right to waive minor offer deficiencies that can be corrected prior to award determination to promote competition.
- h. Final price shall be clear and in JOD